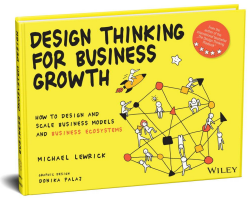
Project:
Team:
Version & Date:

PROBLEM STATEMENT



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Quick guide: A *Problem Statement* provides the framework for later solutions. The goal of this template is to summarize the central problem formulation in one sentence and to develop a common understanding of the problem. In the first step, the most important WH questions are defined in relation to the problem to be solved . These can be answered, for example, in a team or together with the project sponsor.

More tips & tricks for this template on book page: 192

Preparatory questions

Adapt the questions to the context of the problem and answer them individually, in a team or together with the project sponsor.

Why?	Who?	What?	When?	Where?	How?

1

Problem statement

When creating the problem statement, proceed in iterations, discuss the respective versions with the team or project sponsor, and select the one that suits best.
The description of a good problem statement often needs several attempts. It has proved helpful to separate problems, causes and effects and to create structural clarity.

iteration
Iterate until all essential aspects are covered.

2

How might we ..... *Context: what?*	How might we ..... *Context: what?*	How might we ..... *Context: what?*
for ..... *Actor: for whom?*	for ..... *Actor: for whom?*	for ..... *Actor: for whom?*
redesign, so that ..... *Need: which?*	redesign, so that ..... *Need: which?*	redesign, so that ..... *Need: which?*
..... is satisfied.	..... is satisfied.	..... is satisfied.
taking into account	taking into account	taking into account .....

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